



## INSTRUCTIONS FOR TRANSFER OF PUBLICLY TRADED SECURITIES

Centre for Addiction and Mental Health Foundation (the “Foundation”) appreciates your donations. Under current tax regulations, your donation of publicly traded securities is exempt from capital gains tax **only** when you transfer the securities *in specie* or in-kind to a charity.

### Electronic Transfer - Canadian and U.S. Securities

1. In order to facilitate the transfer, the donor must forward a completed and signed *Direction and Notification of Gift of Securities* to their brokerage institution.
2. The donor’s brokerage institution will arrange for the electronic transfer of shares to the Foundation’s broker:  
  
CIBC Wood Gundy Inc.  
for the account of: Centre for Addiction & Mental Health Foundation  
Account #: **415-08908-22**.
3. A copy of the *Direction and Notification of Gift of Securities* form should also be sent, at least one business day prior to the transfer, to  
  
Centre for Addiction & Mental Health Foundation  
Attention: Carla Silva, Director Finance  
Email: [carla.silva@camh.ca](mailto:carla.silva@camh.ca)  
Tel: (416) 535-8501 ext. 33829  
Fax: (416) 979-6910  
  
The form will assist us in linking the appropriate donor information to the donation. Electronic transfers fulfill industry requirements but do not provide sufficient information for the Foundation to properly identify the donor.
4. A charitable tax receipt will be issued by the Foundation. The value of the receipt will be determined by the fair market value of the securities. Generally, the fair market value will be the closing price on the date that the securities are received in the Foundation’s brokerage account. In cases where the securities are sold on the date they are received, the fair market value will be the proceeds of the sale before commissions or fees. Securities are normally sold as soon as possible.



**Direction and Notification of Gift of Securities**

**Donor Information:**

Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

This form authorizes the transfer of the following securities to the Centre for Addiction and Mental Health Foundation:

\_\_\_\_ units of \_\_\_\_\_, \_\_\_\_\_  
(no.) (name of the security) CUSIP number

\_\_\_\_ units of \_\_\_\_\_, \_\_\_\_\_  
(no.) (name of the security) CUSIP number

\_\_\_\_ units of \_\_\_\_\_, \_\_\_\_\_  
(no.) (name of the security) CUSIP number

**Securities Being Transferred From:**

Name of Donor's Broker/Institution: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Expected date of transfer: \_\_\_\_\_

**Securities Being Transferred To:**

Account #: **415-08908-22**  
CIBC Wood Gundy Inc.  
200-100 Simcoe Street, Toronto  
Contact: Lira Lamaca  
Telephone: (416) 594-7955  
Fax: (416) 594-7951  
Email: [lira.lamaca@cibc.ca](mailto:lira.lamaca@cibc.ca)

FINS: T079 DTC: 5030 CUID: WGDB Euroclear: 10034 (BK of NYC/WGI) Dealer #: 9280 Rep Code: SH2 ABA # 021000018
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Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Charitable Registration No. 10693 2320 RR0001*

**Please fax or email this form to the Donor's Broker and to  
Carla Silva, F: 416-979-6910, E: [carla.silva@camh.ca](mailto:carla.silva@camh.ca)**