

**Annexure 3**

**APPENDIX C - ATTESTATION**

Prepared in accordance with Section 15 of the Broader Public Sector Accountability Act, 2010 (BPSAA)

**TO:** The Board – Centre for Addiction and Mental Health (the “Board”)

**FROM:** Dr. Catherine Zahn, President & CEO  
Centre for Addiction and Mental Health

**DATE:** June 22, 2020

**REPORTING PERIOD: April 01, 2019 to March 31, 2020 (the “Applicable Period”)**

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On behalf of the Centre for Addiction and Mental Health (the “Hospital”) I attest to:

- The completion and accuracy of reports required of the Hospital pursuant to Section 6 of the BPSAA on the use of consultants;
- The Hospital's compliance with the prohibition in Section 4 of the BPSAA on engaging lobbyist services using public funds;
- The Hospital's compliance with any applicable expense claims directives issued under Section 10 of the BPSAA by the Management Board of Cabinet; and
- The Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President and CEO in these circumstances, including making due inquiries of Hospital staff that have the knowledge of these matters.

I further certify that any material exceptions to these attestations are documented in the attached Schedule A.

Dated at Toronto, Ontario this May 28, 2020



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Dr. Catherine Zahn  
President & CEO  
Centre for Addiction and Mental Health

I certify that this attestation has been approved by the Board of the Centre for Addiction and Mental Health on May 28, 2020.



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Medhat Mahdy  
Chair of the Board  
Centre for Addiction and Mental Health

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## **Schedule A to Attestation - Centre for Addiction and Mental Health**

**Reporting Period** – April 01, 2019 to March 31, 2020

**LHIN** – Toronto Central

*The Hospital, has maintained compliance with the requirements of the Procurement Directive. Over the year, the Hospital has continued to modify Hospital processes surrounding procurement and supply chain activities. In particular, the Hospital reviews policies and processes, updates internal operating procedures, and engages in ongoing education and training of staff. The Hospital has used best efforts to fully comply with the requirements of the Procurement Directives. The Hospital will continue to monitor and improve its processes with the goal of reducing any circumstances of non-compliance.*

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of Consultants.
  - a. No known exceptions.
2. Exceptions to the Hospitals' compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds.
  - a. No known exceptions.
3. Exceptions to the Hospitals' compliance with expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet
  - a. No known exceptions.
4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet
  - a. No known exceptions
5. Exceptions to the Hospitals' compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet
  - a. No known exceptions

**APPENDIX A - HOSPITAL REPORT ON CONSULTANT USE**

**Centre for Addiction and Mental Health**

**LHIN – Toronto Central**

**Reporting Period – April 01, 2019 to March 31, 2020**

No.	<b>Consultant Firm Name(s)</b>	<b>Name and Title of Consulting Contract</b>	<b>Contract Term</b> If the contract term has been extended please include the original contract term and amended contract term	<b>Procurement Value</b> (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) / Total Paid	<b>Consultant Selection Process</b> (Open competitive, Invitational Competitive, Non-Competitive) If non-competitive, provide explanation	<b>Modifications to Agreement (yes/no)</b> If yes – did the procurement documents permit modifications to the term or value of the agreement?
1	Nothing to declare					
2						
3						
4						